



The Supreme Court of the United Kingdom

Management Board

Minutes of the meeting held on 25 January 2022

Attending: Vicky Fox - Chief Executive Officer (Chair)
Kathryn Cearns (Non-Executive Director)
Tim Slater (Non-Executive Director)
Sam Clark - Director of Corporate Services
Chris Maile - Head of Human Resources
Sanjeet Bhumber - Finance Director
Sophia Linehan Biggs - Co -Head of Communications

Personal Assistant to the Justices (Item 5 only)
Senior Policy Officer (Item 7 only)
Education and Visiting Services Manager (Item 8 only)
Finance Manager (Item 9 only)
Finance Fast Streamer (Item 9 only)
Finance Officer (item 9 only)

Agenda item 1. Apologies for absence.

1.1. Louise Di Mambro - the Registrar, Janet Coull-Trisic- Co – Head of Communications, Paul Brigland - Head of IT and Building Services and Ian Sewell - Deputy Registrar sent their apologies. No other apologies were received.

Agenda item 2. Declaration of conflicts of interests.

2.1 No declaration of conflicts of interests were received.

Agenda item 3. Approval of the minutes of the meetings of 25th January 2022 and Action Log.

3.1 The minutes were approved.

3.2 Progress against each of the actions was noted and additional actions reflected on the Action log.

Agenda item 4. Management Information Dashboard and Performance 2021-22

4.1 The Board noted the contents of the dashboards including the latest on training, sickness due to COVID -19, and updates from Heads of Teams.

Agenda item 5. Business Area Performance Reports

5.1 The Board noted the updates provided including on the work that had continued since the last Board meeting to prioritise the operations of the Court and ensure the wellbeing of all staff and justices in response to the latest wave of the pandemic. The Board were informed that there had been review of all the Corporate Services Outcome Delivery Plans and members were provided with the latest finance update.

5.2. The Board welcomed the Personal Assistant to the Justices, to present this Registrar's Report, in the Registrar and Deputy Registrar's absence. It was highlighted to the Board that every effort is being made to hold hearings in person, with provision available for hybrid and virtual hearings.

Agenda item 6. Risk Register 2021-22

6.1. The Board reviewed the latest on the risk register including the risks of highest and lowest exposure. The Board discussed the latest scoring of the risk and internal governance procedures.

7. Staff Engagement Survey Overview Report 2021

7.1 The Board discussed the latest on the Staff Engagement Survey and follow up action plans.

Agenda item 8. Communications Outcome Delivery Plan

8.1 The Board welcomed the Education and Visiting Services Manager. The Board discussed the work to support the team's recovery regarding day-to-day visitors, and education and outreach.

Agenda item 9. Finance Outcome Delivery Plan

9.1 The Board welcomed the Finance Team. The Board talked through the continued work on building a strong business partnering function, internal processes and systems, and the outcome of the SR21 work.

Agenda item 10. Whistleblowing

10.1 The board considered and approved the UKSC's Whistleblowing Policy. The Board understood the requirement training for the NEDs and that the policy was seen at ARAC and the comments have been enacted.

Date of next meeting: 23rd May 2022